

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Establishment – Finance Department – Smt. B. Savithri, Section Officer - Casual Leave Granted - Permission to go on L.T.C. to Srikakulam (any where in A.P) – Orders – Issued.

FINANCE (OP.I) DEPARTMENT

G.O.Rt.No.3993

Dated :4-10-2008

1. G.O.Ms.No.226, Finance (FW PC) Department dated 21-09-1996.
2. Cir.Memo.No.11818/48/A2/TA/2001, Finance (TA) Dept., dt.7.03.2002.
3. From Smt. B. Savithri, Section Officer, Finance Dept. dated: 19.09.2008.

Smt. B. Savithri, Section Officer, Finance Department is granted Casual leave for 2 days on 6th and 10th October, 2008 with permission to avail Optional Holiday on 8th October, 2008 and Public Holidays on 5th, 7th, 9th, 11th and 12th October, 2008.

2. In connection with the above leave and in terms of orders issued in the Government Orders first and second read above, Smt. B. Savithri, Section Officer is permitted to avail Leave Travel Concession to go to Srikakulam along with her family members during the block period 2007-2008 (any where in A.P).

3. Sanction is also accorded for payment of an advance of Rs.2,500/- (Rupees two thousand five hundred only) to Smt. B. Savithri, Section Officer to meet the expenses for both inward and outward journeys of her and her family members being 80% of total cost of journey.

4. The advance sanctioned above shall be debited to “ 2052 – Secretariat – General Services – 090 – Secretariat – S.H. (06) – Finance Department – 012 – Leave Travel Concession “ and shall be adjusted in full in the detailed Traveling Allowance Bill of the individual as per Rule 12 (g) of the Leave Travel Concession Rules.

5. Finance (Claims) Department shall draw and disburse the advance sanctioned above to the individual.

6. Necessary entries of the avilment of Leave Travel Concession by Smt. B. Savithri, Section Officer have been recorded in the Service Register of the individual and the fact shall be certified in the bill in which the detailed T.A. is claimed.

7. Smt. B. Savithri, Section Officer is requested to submit the detailed Traveling Allowance Bill along with used original journey tickets with in the prescribed time as per Government instructions in the reference second cited.

8. .Certified that the individual has not availed Leave Travel Concession previously during this block period 2007-2008 (any where in A.P).

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

Y..RAMA KRISHNA
ADDITIONAL SECRETARY TO GOVERNMENT

To
The individual.
The Finance (Claims) Department.

Copy to:
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC's.

//FORWARDED :: BY ORDER//

SECTION OFFICER